

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

CARTRIDGES (PDO)

Purchase Request No. 2024-09-1841
Approved Budget for the Contract: # 91,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Cartridges (PDO)</u> to apply the sum of <u>Ninety One Thousand Pesos Only (P 91,000.00)</u> inclusive of VAT, being the <u>Approved Budget for the Contract (ABC)</u>, details as follows:

Qty. Unit 2 pcs		Ricoh IM C2000 Ink Color Cyan	
1	pcs	Ricoh IM C2000 Ink Color Black	
2	pcs	Ricoh IM C2000 Ink Color Magenta	

The quotation must be submitted (can also be send thru email at the contact details listed below)
or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd
Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

Office/End-User: Planning and Development Office Date:										
						1-09-1841				
COMPANY NAME: PR No.: 2024-09-1841 ADDRESS:										
TEL. NO./FAX NO.: TIN No.:										
Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than of in the return envelope attached herewith to the Procurement office.										
1. All er 2. Deliv Adminis delivery 3. Warr (1) one y 4. Price 5. Supp Certifica Procure 6. Bidde 7. Pleas 8. The A	ery period w tratitive per without val anty shall bi vear for Equi validity sha liers require te of Tox, M ment Office ers shall sub e indicate ti approved bu	ne typewritt ithin nalties to Se id reason. e for a mInil li be for a p d to submit ayor'sPerm upon subm mit complet be get celling	en or legibility written. upon conforme of the approved Purchase Order (P.O). c. 69 of the Revised IRR-RA 1984 shall be imposed for non- mum of three (3) months for Supplies & Materials; n date of acceptance by the end-user. eriod of sixty (60) calendar days. updated documents yearly such as G-EPS Resgistration, nit, DTI, Bank Name/Account and Branch for evaluation of the ission of the quotation. te specifications showing products certification, if applicable. r each items being offered. I for this procurement isPHP 91,000.00	MARIDEL C. ZABELLA Head, Procurement Office						
Item #	Qty.	Unit	ITEM/S DESCRIPTION	Un	it Price	Total Cost				
	2	pcs	Ricoh IM C2000 Ink Color Cyan							
	1	pcs	Ricoh IM C2000 Ink Color Yellow Ricoh IM C2000 Ink Color Black							
	2	pcs	Ricoh IM C2000 Ink Color Magenta							
		pes	Ricon nor ezodo nik color iviagenta							
		-								
Source of Fund: PRE STF Warranty: Delivery Period: Price Validity: After having carefully need & accepted your General Conditions, We quate you on the item(s) at prices note above. If the space of providec on the Delivery Period, Warranty & Price Validity are left blank, it means that I concur w/ the Terms & Conditions specified by SLSU Procurement Office.										
×										
AEA DDC	Printed Name/Signature/Date									
AFA-PRC-1.02 F2, REV. 4										